

Condition of License

All Food Business operators shall ensure that the following conditions are complied with at all times during the course of its Food Business.

Food Business Operators Shall:

1. Display a true copy of the license granted in Form C shall at all time at a prominent place in the premises.
2. Give necessary access to licensing authorities or their authorized personnel to the premises.
3. Inform authorities about any change or modifications in activities.
4. Employ at least one technical person to supervise the production process. The person supervising the production process shall possess at least a degree in science with Chemistry/ Bio-chemistry/ Food and nutrition/ Microbiology or a degree or diploma in Food Technology/ Dairy Technology/ Dairy Microbiology/ Dairy chemistry/ Dairy engineering/ Oil technology/ Veterinary science / Hotel management & Catering technology or any degree or diploma in any other discipline related to the specific requirement of the business from a recognized university or institute or equivalent.
5. Furnish periodic annual return 1st April to 31st March, with in 31st May of each year. For collection/ handling/manufacturing of milk and milk product half yearly return also to be furnished as specified.
6. Ensure that no product other than the product indicated in the license /registration is produced in the unit.
7. Maintain factory's sanitary and hygienic standards and workers hygiene as specified in the schedule-4 according to the category of food business.
8. Maintain daily records of production, raw materials utilization and sales separately.
9. Ensure that the source and standards of raw material used are of optimum quality.
10. Food business operator shall not manufacture , store or expose for sale or permit the sale of any article of food in any premises not effectively separated to the satisfaction of the licensing authority from any privy, urine, sullage ,drain or place of storage of foul and waste matter
11. Ensure clean-in-place system (whatever necessary) for regular cleaning of machine & equipment.
12. Ensure testing of relevant chemical and/or microbiological contaminants in food products in accordance with these regulation as frequency as required on the basis of historical data and risk assessment to ensure production and delivery of safe food through own or NABLaccredited

/FSSAI recognized labs atleast once in six month.

13. Ensure that as much as possible the required temperature shall be maintained throughout the supply chain from the place of procurement or sourcing till it reaches the end consumer including chilling, transportation, storage etc.
14. The Manufacturer/ Importer/ Distributer shall buy and sell food products only from, or to , licensed /registered vendors and maintain record thereof.

Other Condition

1. Proprietors of hotels, restaurants and other food stalls who sell or expose for sale savouries, sweets or other article of food shall put up a notice board containing separates lists of the articles which have been cooked in ghee, edible oil, vanaspati and other fats for the information of the intending purchasers.
2. Food business operator selling cooked or prepared food shall display a notice board containing the nature of articles being exposed for sale.
3. Every manufacture (including ghani operator) or wholesale dealer in butter ,ghee ,vanaspti ,edible oils, solvent extracted oil, de oiled meal, edible flour and any other fats shall minimum a register showing the quantity of manufactured, received or sold, nature of oil seed used and quantity of de oiled meal and edible flour used etc. as applicable and the destination of each consignment of the substances sent out from his factory or place of business, and shall present such register for inspection whenever required to do so by the licensing authority.
4. No producer or manufacturer or vegetable oil ,edible oil and their products shall be edible for license under this act ,unless he has own laboratory facility for analytical testing of samples
5. Every sale and movement of stocks of solvents-extracted oil ,'semi refined' or 'raw grade I' , edible groundnut flour or edible coconut flour ,or both by the producer shall be a sale or movement of stocks directly to a registered user and not to any other person ,and no such sale or movement shall be effected through any third party.
6. Every quantity of solvent-extracted oil ,edible groundnut flour or edible coconut flour ,or both purchased by a registered user shall be used by him in his own factory entirely for the purpose intended and shall not be re-sold or otherwise transferred to any other person :
Provided that nothing in this sub-clause shall apply to the sale or movement of the following:-
 - 1 - Karanja oil
 - 2 - Kusum oil
 - 3 - Mahua oil
 - 4 - Neem oil
 - 5 - Tamarind seed oil
 - 6 - Edible groundnut flour bearing the I.S.I certification mark
 - 7 - Edible coconut flour bearing the I.S.I certificate mark

7. No food business operator shall sell or distribute or offer for sale or dispatch or deliver to any person for purpose of **sale** any edible oil which is not packed, marked and labeled in the manner specified in the regulations unless specifically exempted from this condition vide notification in the official Gazette issued in the public interest by food safety commissioners in specific circumstances and for a specific period and for reason to be recorded in writing.

FORM NO.IX

(Form of Nomination – Refer rule 2.5.1)

NOMINATION OF PERSONS BY A COMPANY

Being the proprietor or a signatory authorized by the board of directors of the company in terms of Rule 2.5.1 (2), I do hereby gives notice that the following persons(s) is/are nominated as the person(s) in charge of establishment, branch or the unit mentioned against the name of the person(s) and shall be responsible and liable for food safety or any contravention of the Act and rules/regulations or directions issued thereunder in respect of the concerned establishment/branch/unit. The person(s) shall take all such steps as may be necessary to prevent the commission by the Company of any offence under and comply with the provisions of Food Safety and Standards Act, 2006 and the Rules and Regulations made thereunder.

Branch wise/office wise nomination .

Establishment/branch/unit name	Name and Sign of Person i/c
1.	1.
2.	2.
3.	3.

A certified copy of the resolution of the board regarding the authorized signatory, dated _____ is enclosed.

Place:_____

For _____ Ltd./Private Ltd.

Date:_____

1. Authorized signatory of the company

Place:

Date:

Form 'B'

[See Regulation 2.1.2, Regulation 2.1.3 and Regulation 2.1.7]

**Application for License / Renewal of license except importing under
Food Safety and Standards Act, 2006**

Kind of business (Please tick more than one, if applicable):

- Manufacturing/Processing including sorting, grading etc.
- Milk Collection/chilling
- Slaughter House
- Solvent extracting unit
- Solvent extracting plant equipped with pre cleaning of oil seeds or pre expelling of oil.
- Solvent extracting and oil refining plant.
- Packaging
- Relabeling (manufactured by third party under own packing and labeling)
- Importing
- Storage/Warehouse/Cold Storage
- Retail Trade
- Wholesale Trade
- Distributor/Supplier
- Transporter of food
- Catering
- Dhabha or any other food vending establishment
- Club /canteen
- Hotel
- Restaurant
- Other(s), please specify: _____

1. Name of the Company/Organization:

2. Registered Office Address:

3. Address of Premise for which license is being applied

4. Name and/or designation, qualification and address of technically qualified person in charge of operations as required under Regulation

Name:

Qualification:

Address:

Telephone Number(s):

Mobile no:

Email:

Photo Identity card no and expiry date

5. Name and/or designation, address and contact details of person responsible for complying with conditions of license (if different from 4 Above):

Name:

Address:

Telephone Number(s):

Mobile no

Email:

Photo Identity card no and expiry date

6. Correspondence address (if different from 3 above)

7. TelNo.: _____ Mobile No.: _____
Fax No: _____ Email: _____

8. Food items proposed to be manufactured:

S.No.	Name of Food category/item	Quantity in Kg per day or M.T. per annum

If required attach separate sheet

If already having valid license- mention annual quantity of each food category manufactured during last three years

9. Installed Capacity food product wise (per day) _____

10. For Dairy units

(i) Location and installed capacity of Milk Chilling Centers (MCC) / Bulk Milk Cooling Centers (BMCs)/ Milk Processing Unit/ Milk Packaging Unit in litres owned or managed by the applicant.

S.No.	Name and address of MCC/BMC	Installed Capacity

If required attach separate sheet

- (i) Average Quantity of milk per day to be used/handled in
- a. in lean season _____
- b. in flush season _____

(iii) Milk products to be manufactured and their manufacturing capacity (tones/year)

1).....

2).....

3).....

11. For Solvent -Extracted Oil, De oiled meal and Edible Flour:

(i) Details of proposed business

Name of Oil bearing material	From seed or nut or cake	Solvent -Extracted Oil, De oiled meal and Edible Flour						Vegetable Oil
		Crude	Neutralized	Neutralized & Bleached	Refined	De oiled meal	Edible Flour	

If already having valid license- mention annual quantity of each product manufactured during last three years

ii) Name and address of factory or factories used by the miller or solvent extractor for processing oil bearing material produced or procured by him or for refining solvent extracted Oil produced by him.

12. Sanctioned electricity load or HP to be used -

13. Whether unit is equipped with an analytical laboratory

If yes the details thereof:-

14. In case of renewal or transfer of license granted under other laws as per proviso to Regulation 5(1) - period for which license required (1 to 5 years)

15. I/We have forwarded a sum of Rs._____ towards License fees according to the provision of the Food Safety and Standards Regulations, 2011 vide:

Demand Draft no (payable to)

(Signature of the applicant/authorized signatory)

प्रस्तुति सं. 9

(नाम निर्देशन का प्रस्तुति-नियम 2.5.1 के प्रतिनिर्देश करें)

किसी कंपनी द्वारा व्यक्तियों का नाम निर्देशन

नियम 3.5.1(2) के निवधनों के अनुसार कंपनी का स्वामित्वधारी या निदेशक बोर्ड द्वारा प्राधिकृत हस्ताक्षरकर्ता होने के कारण मैं सूचना देता हूँ कि निम्नलिखित व्यक्ति(यों) को व्यक्ति/व्यक्तियों के नाम के सामने वर्णित स्थापन, शाखा, यूनिट का भारसाधक व्यक्ति (यों) के रूप में नामनिर्देशित किया जाता है/ किए जाते हैं और सबद्ध स्थापन/शाखा/यूनिट की बाबत खाद्य सुरक्षा या अधिनियम और नियम/विनियमों या तद्धीन जारी किए गए निदेशों के किसी उल्लंघन के लिए उत्तरदायी और दायी होंगे।

व्यक्ति(यों) द्वारा वे सभी कदम उठाएंगे, जो खाद्य सुरक्षा और मानक अधिनियम, 2006 और तद्धीन बनाए गए नियमों और विनियमों के अधीन और उनके अनुपालन में किसी अपराध के कंपनी द्वारा किए जाने को रोकने के लिए आवश्यक हों।

शाखा वाद/कार्यालय वार नामनिर्देश।

स्थापन/शाखा/इकाई का नाम

भारसाधक व्यक्ति का नाम और हस्ताक्षर

- | | |
|----|----|
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |

प्राधिकृत हस्ताक्षरकर्ता के संबंध में बोर्ड के संकल्प की सत्यापित प्रति तारीख _____ संलग्न है।

स्थान _____

लिमिटेड/प्राइवेट लिमिटेड _____ के लिए

तारीख _____

1. कंपनी का प्राधिकृत हस्ताक्षरकर्ता

स्थान _____

Declaration regarding Food Safety Management System (FSMS)

(To be given on the Letterhead of the FBO/Firm/Company)

I/We, _____ as [Proprietor/ Partner/ Director/ Authorised Signatory of M/S _____], located at _____ of _____ <Name of the State/UT>_____, hereby declare that:

1. I am/ We are an applicant for new license/ conversion of existing license/ modification of existing license/ renewal of existing license under the Food Safety and Standards Act (FSS Act), 2006.
2. The nature of business of my/our firm is (fill in whatever is applicable):
 - (a) Manufacturer/Repacker of _____<Name of product(s)>_____ (as mentioned in the product description of the online Form B);
 - (b) Importer of food products allowed under the FSS Act, 2006 and the Rules and Regulations thereunder;
 - (c) Storage/Retail/Hotel/Restaurant of _____<Name of the broad categories as mentioned in the product description of the online Form B>_____.
3. I/ We have a food safety plan to ensure that the articles of food, as mentioned above, satisfy the requirements of the FSS Act, 2006 and the Rules and Regulations thereunder.
4. I/ We further undertake that I/ We shall put in place a Food Safety Management System (FSMS) and get the same certified from an Accredited Agency as soon as the Accredited agencies are notified by the Food Authority;
5. Our facility shall comply with the general hygiene and sanitary requirements as mentioned in the Schedule 4 of the Food Safety and Standards (Licensing and Registration of Food business) Regulations, 2011.

Signatures of the Authorised Signatory with Stamp/ Seal	
	Name: _____
Place: _____	Address: _____
Date: _____	Contact Nos: _____